

**SCREEN ACTORS GUILD
PRELIMINARY INFORMATION SHEET
FOR STUDENT AND LOW-BUDGET SHORT FILM FILMMAKERS**
(Motion Pictures made for initial Theatrical release only)

Please fill in the **yellow highlighted** areas *completely*
(it is important that you do not leave any areas blank).

Important: Return this form at least 3 weeks before production.

Project Title: _____

Are you signing as a (check *one* only):

*Individual: _____ Company: _____

If signing as a **Company are you a:

Corporation: _____ LLC: _____ Other: _____

Name of Individual *or* Company: _____

Address & contact information of Individual *or* Company:

Street: _____ Suite: _____
City: _____ State: _____ Zip: _____
Attn: _____ E-mail: _____
Work Phone: _____ Cell: _____ Home: _____

Producer contact Information – (if different from above):

Contact Person: _____ Position in production: _____

Contact Information:				
Home:	Work:	Cell:	Fax:	E-mail address:

PLEASE NOTE!

* If you are signing as an Individual, Please return this form with a copy of your
Drivers License.

** If you are signing as a Company, return this form with a copy of your
Corporate Articles.

About the film:

Briefly describe the program: _____

Start Date: _____	Completion Date: _____	Medium (film, digital): _____
Is it live action or animated? _____	Number of shooting days: _____	
Do you have a distribution Agreement? _____	Projected Edited Length: _____	
Where are you shooting (city/state, etc.) _____	Who owns the project? _____	
Total number of speaking roles: _____	Professional, (i.e. SAG): _____	Non- Professional: _____

Continued

Financial Information:

Project Financed by: _____
 Cash expenditures _____
 Equipment _____
 Film and processing _____
 (Including digital media): _____
 Post production: _____
Total budget: _____

Additional information:

Is this project a class requirement _____ Name of film school: _____
 for a Film school? _____

Please place a check mark if you intend to include any of the following in your production:

Minors: _____ **Animals:** _____ **Singers:** _____ **Stunts:** _____ **Nudity:** _____

PLEASE RETURN this document *along with* your Drivers License (or corporate paperwork if signing as business) via return email signyourfilm@sag.org Screen Actors Guild Theatrical contracts division at 5757 Wilshire Blvd. Los Angeles, CA 90036 or fax at (323) 549-6886 *at least 3 weeks before production.*****

Please be advised that films produced under the SAG Student & Short Film Agreements are mainly intended for non-paying environments such as film festivals, director’s reels, visual resumes and similar venues that allows the filmmaker to display his work and talents. However, if your *primary intention* is immediate theatrical distribution and/or sale of your project you are not eligible to use the SAG Student Film Agreement or Short Film Agreement.

For further information, we recommend that you attend a Screen Actors Guild Independent filmmaker’s Signatory workshop. For further information please contact **SAGIndie Outreach Program** at (323) 549-6064 or book online at www.SAGIndie.org.

Notice Regarding Minors

Please note that if you are employing minors (those under 18 years of age) you are required by state law to make sure that they have obtained minor work permits (the phone number of one office providing permits is **562- 590-5048**.) If you are employing minors during school days or school hours you will be required to provide a teacher on set. Minors are only allowed to be on set a limited amount of hours. Go to: <http://www.studioteachers.com/bluebook/bb8.html>.

LEGAL REQUIREMENTS

Your are hereby reminded that it is the obligation of the Screen Actors Guild signatory to comply with all legal requirements for employment of performers including, but not limited to, those pertaining to Workers Compensation.